



Avant Aerospace, based in Grapevine, Texas, is one of the world's leading providers of spare parts, equipment, tooling, and service solutions for Business and General Aviation, specializing in the Falcon Jet series manufactured by Dassault. The team members of Avant are excited about the future, and this is a terrific opportunity to join a growing organization. Interested individuals should contact Human Resources at careers@avantaero.com. No third parties please.

JOB TITLE: Materials Manager

JOB SUMMARY: Under the direction of the President, the Materials Manager is responsible for all aspects of Material Management, Quality Assurance/Control and Facility Operations (Shipping/Receiving/Warehousing). He/she will implement consistent and effective materials management processes to continuously improve best practices, customer service, and minimize cost. This will include the support of the activities of profitably and effectively selling aircraft spares and equipment to Customers. The incumbent is also responsible for Rotable/Repairable inventory management including and not limited to establishing and maintaining Inventory Levels, vendor sourcing, vendor management, etc as well as securing, placing and following up on orders with outside vendors for materials required by Customers.

PRINCIPAL DUTIES/RESPONSIBILITIES (ESSENTIAL FUNCTIONS):

1. Develop and maintain Avant Aerospace's aviation spares market. Set objectives and manage Rotable, Consumable and Tool inventory activities.
2. Review and analyze program effectiveness. Improve and maintain consistent supply processes to maximize delivery performance and order fulfillment.
3. Contribute to presentation and implementation of effective inventory management plans to ensure maximum contribution to the achievement of the volume and profitability objectives of the Company.
4. Organize a daily/weekly/monthly plan to ensure timely completion of required responsibilities and activities.
5. Be able to identify the individual vendor contacts and their role in the account strategy and decision making process. Develop and maintain an effective business relationship with all key vendor contacts.
6. Keep self and other Company personnel informed of the status of priorities, plans and programs in process through regular and indirect communication; on changing conditions, attitudes and

requirements in the marketplace; on competitive activity; and on unusual problems or accomplishments which may affect Company performance and sales results.

7. Assure proper and timely administration of all processes to include Shipments, Receipts, Sales orders, Repair Order, Purchase Orders, Credits, Expense reports, Etc.
8. Remain knowledgeable of the various Federal regulations governing the control and certification necessary to material purchased and/or sold by Avant Aerospace.
9. Contribute to an environment in which all Company personnel are respected regardless of their individual differences and are motivated to improve both their individual and Company contributions to achieve desired business results.
10. Other duties may be assigned by management in order to meet company objectives on an as needed basis.

MINIMUM REQUIRED QUALIFICATIONS:

1. Bachelors Degree or equivalent experience
2. Minimum 10 years Corporate Aviation Materials Management Experience
3. Minimum 5 years experience managing an Aviation Rotable Inventory
4. Minimum 10 years experience sourcing and procuring Aviation parts and equipment
5. Experience with Aviation inventory control and related computer systems
6. Detail Oriented
7. Advanced Level proficiency in the use of MS OFFICE products, to include EXCEL, ACCESS and WORD
8. Ability to communicate effectively with internal and external customers in a professional manner

ADDITIONAL DESIRED QUALIFICATIONS:

1. Experience with FAA Regulations as it applies to the procurement and sale of aviation parts and equipment
2. Working knowledge of Component Control's Quantum Inventory management system
3. HAZMAT Materials Handling and Shipping Certification

WORKING CONDITIONS:

1. Office and warehouse environment
2. Daily Working Hours
3. Occasional travel may be required.
4. Ability to lift minimum 75 pounds